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**(Re-FLAME) – CBHE 609778**

**MONTHLY REPORT**

**November 2020**

This part of the project implementation started without the project coordinator. The previous coordinator Prof. dr Milica Vuković Stamatović had to leave the project due to private reasons. The procedure for appointment of a new coordinator started. However, this did not stop the implementation of the project due to the engagement of the whole project team. The tender procedures and issues related to public procurement were in the focus of the team. Writing of the LSP textbooks also continued.

**WP2 – DEVELOPMENT: Updating syllabi**

2.1 Write brief development

- The work on this task was continued (via email communication and Zoom).

**WP3 – DEVELOPMENT: Procuring LSP textbooks and literature on applied linguistics**

3.1 Compiling a list of necessary LSP textbooks and literature on applied linguistics

**WP5 – DEVELOPMENT: LSP teaching materials**

5.2. Writing LSP textbooks.

- The work on writing nine LSP textbooks continued.

**WP7 – DISSEMINATION AND EXPLOITATION**

7.2 Create a logo, develop and maintain a website

* The website was regularly maintained.

7.3 Advertise and promote the project

- The FB and Twitter pages were maintained.

**WP8 - MANAGEMENT**

8.2 Perform overall management of the project

* Coordination with the procurement office on the tendering procedure in order to overcome administrative obstacles in line with the new law regarding procurement of books and equipment
* Market analysis and preparation of specifications for two small procurements in coordination with the Public Procurement Office of the University of Montenegro – promotional material; printing material for the LSP conference to be held in September 2021 and the Summer School (June 28 – July 18, 2021

8.4 Write monthly progress reports

*-* The October report was adopted.

- The November monthly report was written.

*Disclaimer*

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